

June 26, 2002

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne Brathwaite Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

SIGNAGE CHANGE COSTS FOR RENAMED COURTHOUSES

On May 21, 2002, at the request of the Superior Court, your Board approved the renaming of 11 specified courthouses to reflect the names of the cities in which the courthouses are located and requested the Executive Officer/Clerk of the Superior Court to effect the necessary signage changes, including deletion of the reference to Municipal Court where it exists on all County courthouses. In addition, this office was directed to report back with an itemized accounting of the costs to change the signage for the designated courthouses prior to any monies being spent and an estimated total cost of the project. A total of \$500,000 has been allocated in the Criminal Justice Facilities Temporary Construction Fund for the signage change project. This memorandum provides the first of a two-part report on the cost estimating phase of the project.

The Internal Services Department, in coordination with the Superior Court, has visited and evaluated the signage requirements at each of the first 11 courthouses. The total cost to change the exterior and interior signage for these 11 facilities is estimated at \$173,300 (see Attachment). The costs vary from facility to facility due to differing factors such as the types of existing signs, the various materials from which they are constructed, the availability of similar materials, and the relative difficulty of replacing signs on, inside, or around each building.

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The cost estimating process for the remaining County courthouses will be completed in approximately 90 days. We anticipate providing a final summary report to your Board by late September itemizing the costs of the necessary signage changes at each County courthouse as well as the total cost prior to moving forward on execution of the project. If you have any questions, please call John Edmisten of my staff at (213) 974-7365.

DEJ:SNY
JSE:JCW:mda

Attachment

c: Executive Officer, Board of Supervisors
 County Counsel
 Internal Services Department
 Superior Court